

**Board of Towing and Recovery Operators
Licensing and Regulatory Affairs Committee
Department of Motor Vehicles
2300 W. Broad Street, Room 133
Richmond, Virginia 23235
August 24, 2011 10:30am**

Meeting Minutes

Members Present

Gary Teter, Chairman
Roy Boswell
Kenneth Mitchell
John J. Beall, Jr.
Tony Troilo
Captain Raymond Gill, IV

Board Counsel:

Janet Westbrook

Staff Present

Barbara Drudge
Sharon Childers

Call to Order:

The meeting was called to order at 10:32 a.m.

Public Comments:

There were no public comments.

Acceptance of Meeting Minutes:

Chairman Gary Teter requested a motion to approve the June 9, 2011 meeting minutes as presented. John Beall so moved and Captain Raymond Gill seconded the motion. The motion passed unanimously.

Actions/Discussions:

Chairman Teter asked Board Counsel to clarify the requirements for fingerprinting in regards to the Code of Virginia. Ms. Westbrook stated the Code does not differentiate between renewal applications and initial applications, and therefore, fingerprint cards must be received with every application pursuant to Section 46.2-2814, Paragraph 3. Chairman Teter stated that in light of advice from Board Counsel, the temporary driver authorization document discussion has been suspended.

John Beall made a motion to take this issue to the full Board and collect fingerprint cards from all renewal applicants, effective immediately. Captain Gill, Chairman Teter, and Mr. Beall were in favor. Kenneth Mitchell, Tony Troilo, and Roy Boswell were opposed. The motion failed.

Mr. Troilo made a motion to take the issue to full Board and continue normal processing until otherwise notified. Mr. Beall and Captain Gill seconded the motion and it passed unanimously.

Additional Public Comments:

There were no additional public comments.

Other Business:

There was no other business.

Next Meeting

Preliminarily scheduled for September 7, 2011 or September 8, 2011, after the Board meeting.

Adjournment:

Captain Gill moved to adjourn the meeting. Mr. Boswell seconded the motion and it passed unanimously. The meeting adjourned at 11:11 a.m..